### Membership

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| **SECTION:** | Administrative | **ORIGINATED:** | 2004 |
| **TITLE:** | **MEMBERSHIP** | **REVISED:** | Sept 2023 |
| **NUMBER:** | 1.3 | **PAGES:** | 1 |

##### PURPOSE

To promote the exchange of knowledge, experience and ideas for the prevention and control of infections, and to endeavor to have participation by all persons interested in infection control.

##### POLICY

* + 1. Membership in the chapter requires membership in IPAC Canada.
    2. Members will submit their membership dues to IPAC Canada. Membership renewal is due on the member’s anniversary date.
    3. Only IPAC EO members may hold office and vote on business issues.
    4. IPAC EO members holding Retired Membership may not hold office or vote.
    5. IPAC EO members are welcome to invite guests to chapter meetings. A guest may attend one meeting free of charge. Guests wishing to attend subsequent meetings will be provided with a membership form by the membership director.

##### PROCEDURE

1. IPAC EO members will send annual fees to IPAC Canada, which includes the chapter fee.
2. At each meeting, all in attendance will complete attendance sheet circulated by the Secretary. Attendance will also be tracked at virtual meetings.
3. The number of paid chapter members as of the November AGM will be used as the official total for the year.

##### REFERENCES

1. IPAC EO Terms of Reference: <https://eo.ipac-canada.org/photos/custom/PDF/TOR.pdf>
2. IPAC Canada Bylaws, Article 7: <http://ipac-canada.org/members-by-laws.php>
3. IPAC Canada Policy 8.50, *Membership Categories*:

<https://ipac-canada.org/photos/custom/Members/policies/8-50.pdf>

1. IPAC EO Policy 2.6, *Membership Director*:

[https://eo.ipac-canada.org/photos/custom/policymanual/2-6%20Membership%20Director.p](https://eo.ipac-canada.org/photos/custom/policymanual/2-6%20Membership%20Director.pdf) [df](https://eo.ipac-canada.org/photos/custom/policymanual/2-6%20Membership%20Director.pdf)